

January 17, 2019

General Description

Description of the Intranet app in Odoo.

Odoo - intranet

Odoo - Intranet

Table of Contents

[Overview 2](#_Toc502929536)

[Accessing Bandwidth Changes 2](#_Toc502929537)

[Creating a New Bandwidth Change 3](#_Toc502929538)

[Initiation 3](#_Toc502929539)

[NOC Analysis 5](#_Toc502929540)

[Wait for Land 6](#_Toc502929541)

[Out for Signatures 6](#_Toc502929542)

[NOC Implementing 7](#_Toc502929543)

[Complete 7](#_Toc502929544)

[Issue Handling 8](#_Toc502929545)

# Overview

The Intranet app adds an icon on the main menu page that opens the server specified in the Settings area.

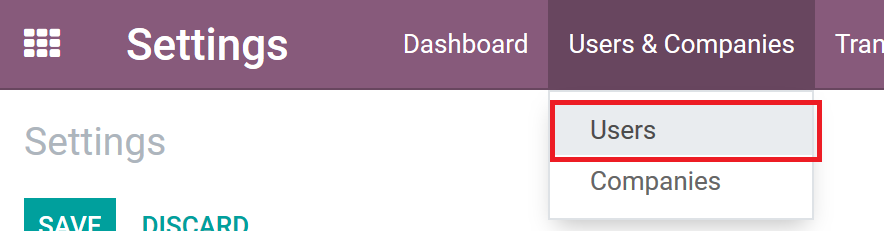
# Administering the Intranet app

Once installed, the Intranet app is configured via the Settings app and is enabled via individual account permissions.

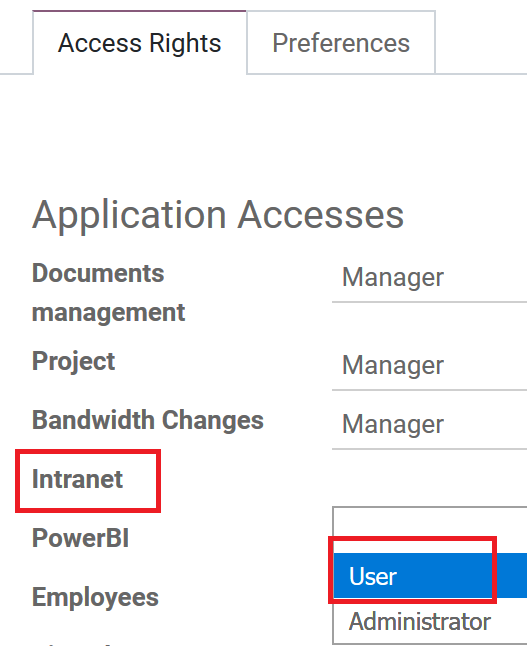
## User Account Settings

To give access permissions to a User, open the users via the **Settings** app:

1. Open **Settings**/**Users**



1. Open the **User** in edit mode
2. Find the Intranet permission area and give the proper permissions via the drop down.
   1. **Blank**: No access to the app and the user will not see the icon on their menu.
   2. **User**: Gives access to the app on the Odoo main menu.
   3. **Administrator**: Gives the user access to change the URL in the Odoo Settings area

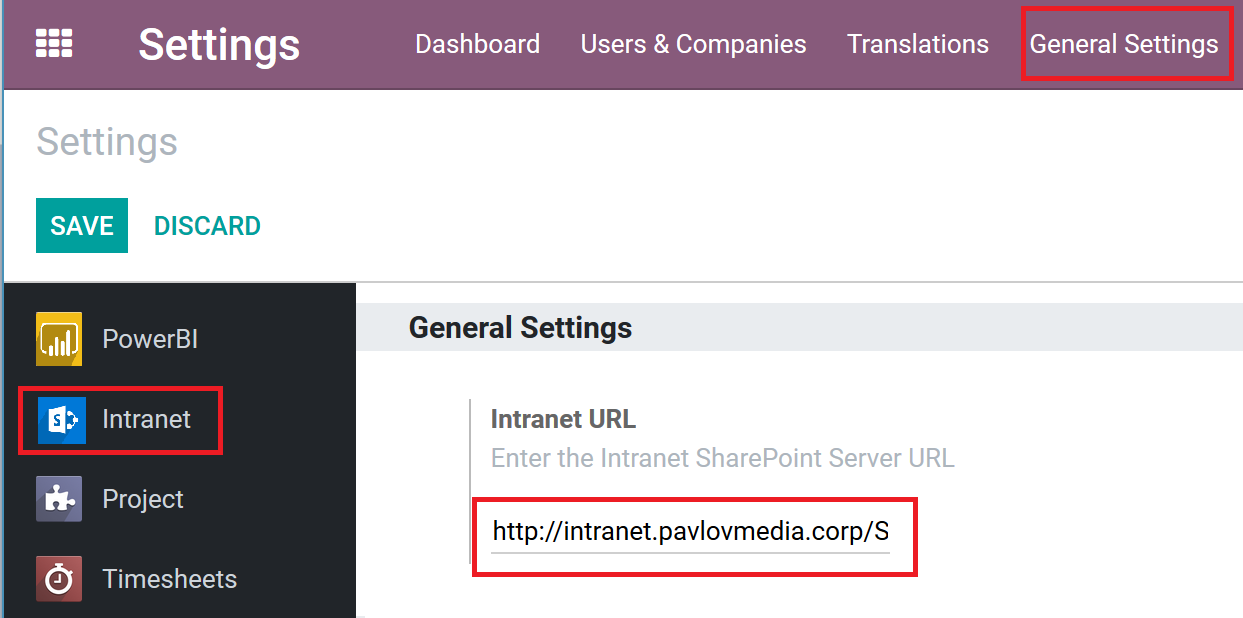


1. Click **Save**
2. The User may need to refresh their browser but should now see the app icon on their main menu.

## Configuration

You can change the URL used for the Intranet app in the Odoo Settings area.

1. Make sure you have Administrator permissions to the Intranet App
2. Open the **Settings** app
3. Go to **General Settings**
4. Select **Intranet** on the left side
5. Enter the **Intranet** **Server URL**



1. Click **Save**
2. Now anyone who clicks the icon on their main menu will open the URL set in settings.

# Issue Handling

For issues that may arise submit a MIS ticket for the System Integration team to investigate the issue; below is the link to the ticketing system.

<https://cwise.shout.net/v4_6_release/services/system_io/customerportal/portal.html?company=sgt&locale=en#LoginPagePlace:LOGOUT>